

FARNBOROUGH PHOTOGRAPHY CLUB



**MEMBER OF THE SOUTHERN COUNTIES PHOTOGRAPHIC FEDERATION (SCPF) AND
AFFILIATED TO THE PHOTOGRAPHIC ALLIANCE OF GREAT BRITAIN (PAGB)**

MEMBERS' HANDBOOK

2026 – 2027

**A HANDY REFERENCE GUIDE TO
HELP YOU GET THE MOST OUT OF
YOUR CLUB MEMBERSHIP**

(Version 10 August 2026)



Change History

Version & Date	Change	Section
V1 Aug 19	Location of The Club updated	3
	Club posts updated	4
	Senior rate for membership removed	2
	Rainbow/ Molesworth/ Heywood and Spectrum competition rules updated	6
	Club officials list updated	Appendix 1
	Introduction of change history included. Updated where to refer comments on handbook to	1
	Whole document merged into 1 document	All
V2 Oct 19	Club officials list updated following AGM.	Appendix 1
	Update to the constitution following AGM motions passed.	Appendix 3 Constitution Items 18, 23 and 10
V3 Sept 20	Clarification on competition rules and other updates.	Section 5
V4 Aug 21	Reformat and update	All
V5 May 22	Updated Officers and committee members.	Appendix 1
	Added condition of a PDI to all internal Print competitions except Print Panel	Modified Section 5.1
	Added details of themed imaged in PDI Trophy Round 2	Modified Section 5.3
V6 Jul 23	Updated President and Honorary Members.	Appendix 1
	Added new conditions to uploaded PDIs for Print Competitions	Modified Section 5.1
	In image eligibility added new exclusions for AI and remote photography.	Modified Section 5.2
V7 Jul 24	Added 'Members Awards'	Appendix 4
	Added 'Trophy Winners'	Appendix 5
	Add details of the new PDI and Print Trophy competitions.	Modified Section 5



	Removal of Annual PDI and Print competitions, Set Subject and Annual Print Panel Updated Photographer of the Year details to reflect changes to competitions. Removal of FCC Inter-Club Digital Image Challenge Cup, Albany Cup and Yateley 8 x 8 x 8 Removal of Vice-Chairperson and Refreshment Organiser and addition of Online Meeting Organiser Removal of the sending of email lists. GDPR issue. Removal of members preparing refreshments operating training. Removal of PDI Image Preparation Added Trophy Competitions Genres Added Trophy Competitions Themes	Modified Section 5 Modified Section 5.7 Modified Section 6 Modified Section 4.2 Modified Appendix 2: Club Policy Item 5 Modified Appendix 2: Health and Safety Policy Item 4 Removal of Appendix 4 Appendix 6 Appendix 7
V8 Aug 24	Typos Added text to Image Eligibility should a member use images, or part of, from another author. Page 11 remove reference to preparing images IAW Appendix 4 which has been removed Amended the Exhibitions and Displays to read that members of the public only vote, and the Exhibition Cup presented, at the January exhibition. Changed PDI -> Prints in the green table column headers Added previous competitions to the Monica Riley Trophy	Various Pages Modified Section 5 2 Page 11 Modified Section 3.3 Appendix 7 Appendix 5
V9 Aug 25	Changed The Club's Logo as introduced in the 2025 AGM Appendix 3 para 10 change IAW AGM 2025. Para 10 now becomes paras 10 and 11 and para 11 onwards renumbered to 12 onwards.	Front Cover and header text Appendix 3



	ABUSE DISCIPLINARY ACTIONS were added to Appendix 3 IAW AGM 2025.	Appendix 3
	Updated Club Officials IAW AGM 2025	Appendix 1
	Updated Appendix 5 with season 2024 – 2025 winners	Appendix 5
	Amended Appendix 7 with themes for 2025 – 2026 Trophy Competitions	Appendix 7
	Modified the 'Exhibition and Displays' in that the public vote is at a summer Exhibition, and the winner will be awarded a certificate.	Section 3.3
	Clarified the print mounting.	Section 5.1
	Added Clifford Derricutt to the SCPF Roll of Honour and PAGB Service Award	Appendix 4
V10 Aug 26	Change name from Farnborough Camera Club to Farnborough Photography Club - AGM 2026	Whole Document
	Changed all instances of 'the club' to 'The Club'	Whole Document
	General Typos	Whole Document
	Added name change to introduction	Section 1
	Changed our meeting place	Section 3.1
	Remove reference to keynote speaker.	Section 3.1
	Reworded section about member presentations.	Section 3.1
	Removed reference to different classes	Section 3.1
	Added Lightroom and Street to SIGs	Section 3.1
	Corrected numbered paragraphs in Section 5.2	Section 5.2
	Modified section 5.3 with the new scoring system introduced at the AGM 2026	Section 5.3
	Changed the month of the Exhibition, with public vote, from January to September	Section 5.6
	Removed award for club class (POTY)	Section 5.8
	Corrected paragraph numbering	Section 4



	Updated Club Officials IAW AGM 2025 Added Fire Warden and First Aider	Appendix 1
	Updated Data Protection Policy	Appendix 2.1
	Added Venue and Events to the Health and Safety Policy	Appendix 2.2
	Added Equality, Diversity, and Inclusion (EDI) Policy	Appendix 2.5
	Added Safeguarding Policy	Appendix 2.6
	Updated Appendix 4 Members' Awards	Appendix 4
	Updated Appendix 5 with season 2025 - 2026 winners	Appendix 5
	Corrected use of hyphen to one type hence lining up dates	Appendix 4
	Amended Appendix 7 with themes for 2025 - 2026 Trophy Competitions	Appendix 7
	Reformatted Change History and added version No	Change History



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SECTION 1: Introduction

Welcome to the Farnborough Photography Club's Members Handbook. The Club was formed as the Farnborough and RAE Camera Club in 1941. In 1983 the RAE (Royal Aircraft Establishment) withdrew its support, so The Club changed its name to Farnborough Camera Club. Over the years Farnborough Camera Club, The Club, has achieved success in major competitions and has gained a reputation for the quality of the photographic work produced by its members. In 2026 The Club changed its name to Farnborough Photography Club with the aim to bring it up to date and help with attracting new members.

The aim of The Club is to promote photography within the local community and help its members improve their photographic skills and techniques, leading to the enhancement of a most enjoyable hobby and to the attainment of photographic honours where these are sought. The Club undertakes various forms of activities, talks from guest speakers, competitions both within The Club and with other clubs, workshops, photographic trips, and social events. Members are encouraged to take part in all these activities.

The Club is a member of the Southern Counties Photographic Federation (SCPF) and affiliated to the Photographic Alliance of Great Britain (PAGB).

The Club is run as a 'not-for-profit organisation' and as such we can make a profit for The Club's own purposes but not enrich others. When The Club engages in any money-raising activities, such as selling tickets for keynote speaker presentations to the general public, it will be stated that any proceeds will be used for The Club's own activities.



SECTION 2: Membership

1. Terms of Membership

Membership of The Club is open to anyone aged 18, or over, at the discretion of The Club's Management Committee. Junior membership, for minors aged 16 or 17, is available subject to the requirements of the Junior Membership Policy found in Appendix 2.

Prospective members are welcomed by The Club Membership Secretary who will usually give them the opportunity to attend a few meetings before they decide whether to join. In order to join The Club, a new Member must pay the appropriate subscription to the Treasurer and complete and sign a Membership Form which requests basic personal details to be used for Club purposes. The maintenance of Members' personal data is subject to The Club's Data Protection Policy in Appendix 2 of this Handbook. The Membership Secretary will also offer new Members the opportunity to be paired with an existing Member with similar interests or the same camera in order to help their integration into The Club.

Membership of The Club allows Members to attend all Club meetings and events. On occasions there may be an additional charge for events to cover The Club's additional costs. Membership carries with it the obligation to abide by the rules and policies in The Club Handbook and its Appendices.

Membership will lapse automatically should a membership subscription become more than three months in arrears, and in exceptional circumstances membership may be terminated for whatever reason by decision of The Club's Management Committee.

2. Membership Subscriptions

An annual subscription is levied to cover the cost of providing the various facilities offered by The Club to its Members. The main costs are for the meeting room, speakers, and judges. Keynote speakers are expensive, and Members may be asked to pay an additional fee to attend such meetings – this will usually be less than the charge for non-members. Committee Members endeavour to keep all costs to a minimum.

Membership subscriptions are payable in full in September at the commencement of each season. Payment should be made to the Treasurer by cash, cheque, or bank transfer. A receipt will be issued if paying by cash.

The current fees are shown in The Club Programme and on The Club website. There are different levels of subscription fees for the following groups:

Standard Membership
Junior Members

A reduced level of fees may be payable for new Members joining after the season has started. This will be a reduction of 10% per month.



SECTION 3: ACTIVITIES AND FACILITIES

The Club provides various facilities and engages in a number of activities that are summarised below. Other events take place from time to time which will be advertised via, one or all, The Club website, The Club Facebook page and by direct email.

1. Meetings

Meetings take place at 7.30pm on Thursday evenings in the Our Lady, Help of Christians Catholic Church Hall Sherbourne Road, North Camp, Farnborough, except the last Thursday of the month. The season runs from September to May, with a break for Christmas. Dates and speakers/events are shown in the annual Programme provided to all Members. Members are encouraged to arrive in good time for meetings, and to assist in setting up and clearing away afterwards. There is a half-way break for refreshments and the meetings close at around 10.00pm. Meetings may include the following:

Guest Speakers who talk on various aspects of photography, photographic methods, and photographic techniques, usually with a presentation of projected digital images (PDIs), prints or video. Speakers are usually expert photographers who are prepared to impart their knowledge for the benefit of members.

Competitions in prints and projected digital images (PDIs), both within The Club and with other clubs. All Members are eligible to enter The Club competitions. Trophies are awarded annually to the winners of The Club competitions. For full details see Section 5. Competitions with other clubs may be informal or are undertaken under the auspices of the Federation of which The Club is a member, currently the Southern Counties Photographic Federation (SCPF). Matches may be held at Farnborough or at other clubs in the area. For further information see Sections 6 and 7.

Practical Evenings when Members provide demonstrations of specific skills covering topics such as basics of photography, studio work, mounting prints, use of digital photographic software like Adobe Lightroom and Adobe Photoshop, and advice and guidance on attaining photographic honours from the Royal Photographic Society (RPS) and the Photographic Alliance of Great Britain (PAGB). Suggestions for topics to be included should be passed to the Programme Secretary. These evenings may also include short presentations by members which include prints or projected digital images (PDIs), and which provide an opportunity for Members to display their own work and develop their presentation skills.

The Annual General Meeting (AGM), held at the end of each season with the purpose of reviewing The Club's progress, adopting The Club's financial accounts, electing the Management Committee, filling the voluntary positions and dealing with any issues raised by Members.

Awards Evening. The last meeting of the season is the Awards Evening when the winners of The Club's competitions receive their trophies and certificates.



Special Interest Groups. Additional meetings may be organised on evenings that are not Club nights when groups of Members with an interest in a particular type of photography get together to discuss aspects of their interest. Such groups may be arranged for a short series of meetings or may become a permanent feature where there is sufficient interest. Examples are natural history, Lightroom, Street and landscape photography. Meetings are led by a member with appropriate experience in that type of photography who will invite other members to participate and share their own experiences. Additional types of photography may be added if there is sufficient demand. Meetings may be publicised at Club meetings, in the Programme, on the website and on The Club's Facebook page.

Outdoor Photographic Events. Occasionally field trips and outings to places of photographic interest are organised and advised to Members. The Club may be able to derive the benefit of group bookings and in these circumstances can provide such outings at a reasonable cost. Suggestions from Members for places to visit are welcomed.

2. Communications

The Chairperson will provide information on forthcoming events and other news items at the beginning of each meeting. Further details and other information for Members are made available on The Club website, direct email, and The Club Facebook page (see below).

The Club maintains three email groups for intra-Club communications:

official-fcc@googlegroups.com is used for distribution of all official Club emails to Members. Only Committee Members can send to this group, and emails are distributed to the whole membership. Emails appear in the inbox with the subject as [FCC|ALL].

chat-fcc@googlegroups.com is available to all Members to allow them to circulate information to other Members on matters that might be of interest, e.g. news of events or requests for meet ups. All Members can email this group. Information circulated in this group does not constitute official Club business. Emails appear in the inbox with the subject as [FCC|CHAT].

committeecc@googlegroups.com is used for emails between the Members of The Club Management Committee. Any Committee Member can email into this group for Committee business only. Emails appear in the inbox with the subject [FCC|COM].

The Club maintains a comprehensive website on the Internet at www.farnboroughphotographyclub.org. It contains The Club's history and activities, notices of forthcoming events, Club news including competition results, the current programme, this Members' Handbook, a list of Officers, a map showing where to find The Club, a winners' gallery of images from The Club's competitions and a photo gallery that contains photographs by a number of the Members. It also provides a facility which allows visitors to the site to communicate with Club Officials. In addition, the website contains links to the PAGB and its Federations, to other photographic sites. The site is regularly updated.



As well as being a useful tool for Members, the website is an excellent method of advertising The Club and attracting new members. Members are encouraged to contribute their photographs to the photo galleries so as to provide plenty of interest and variety. All photos for the photo galleries and any other suggestions or amendments to the website should be passed to the Website Manager who manages the site with the Webmaster.

The Club has a Facebook page called "Farnborough Photography Club" which is intended to act as a tool for advertising The Club to the general public and to be a means of distributing news and information to its followers. It is also a useful way of reminding Members and others about Club events. Members who are on Facebook should search for the page and then "like" it to become a "follower". They will then receive notifications of items posted to the page. Anyone can post to the Facebook page and Members are encouraged to post items of interest to other Members or of general photographic interest. The Facebook page is managed by the Publicity Secretary who has the ability to control the content.

There is also a Flickr page that is private to Members for the purpose of sharing photos with other Members. Interested Members should go to <https://www.flickr.com/groups/frncc> and ask to join.

3. Exhibitions and Displays.

The Club regularly organises displays and exhibitions of Members' work, usually prints, at various public venues. The objective is to raise the status of The Club in the local community and to attract new Members. All Club Members are encouraged to offer their prints for inclusion in these displays and to volunteer to assist and to act as stewards at these events. At the Summer exhibition members of the public visiting the display are requested to vote for their favourite photo and the winning Club Member is presented with a certificate.

4. Town Twinning.

Through the Rushmoor Town Twinning Office, The Club has developed an active relationship with Photo-Cirkel, a camera club based in Oberürsel, Farnborough's twin town in Germany. Oberürsel is in Taunus, near to Frankfurt. The Club regularly exhibits Members' prints in Photo-Cirkel's biennial exhibition, and Photo-Cirkel has exhibited in The Club's own exhibition and entered some of The Club's PDI competitions. Members from both clubs have participated in reciprocal visits for a number of years.



SECTION 4: CLUB ORGANISATION

1. Club Management

A copy of The Club's Constitution is included as Appendix 3 of this Handbook. It defines the purpose of The Club and contains rules for the election of Officers and the holding of the Annual General Meeting.

The Club's Constitution requires the appointment of three Officers: The Chairperson, Treasurer and Secretary, and allows for the election of a Vice Chairperson and up to nine additional Committee Members. A Member standing for any of these positions is elected at an Annual General Meeting for a period of one year, except the Chairperson who is elected for a three-year single term. Together these Members make up The Club's Management Committee. The Management Committee is responsible for the smooth running and administration of The Club.

The honorary position of President will be announced at the Annual General Meeting by the Chairperson. The position of President will be awarded to long-standing Members for their contribution to The Club. The honorary position of President will be for a 3-year period.

The Club's Management Committee may also give the position of Honorary Member to long-standing Members for their contribution to The Club, and sometimes Honorary Membership may be offered to members of other clubs in recognition of service to The Club, for instance as a frequent judge.

The holders of honorary positions and the current Management Committee Members are shown in Appendix 1.

2. Running The Club

Apart from the specific responsibilities of the Chairperson, Treasurer and Secretary, there are several other tasks involved in the day to day running of The Club. These tasks are carried out by several Members on a voluntary basis, and the main roles are listed in Appendix 1, together with the Member currently responsible for undertaking each one. Changes in incumbents are usually noted at the Annual General Meeting. All Members, irrespective of Committee membership, are encouraged to take part in the running of their Club.

Chairperson – chairs Club meetings and Committee meetings, represents The Club in its interface with the local community, and provides general direction for the officers and volunteers in the day-to-day running of The Club.

Treasurer – maintains The Club's accounts and produces the annual Income and Expenditure Report, collects membership subscriptions, pays all bills, and advises on The Club's on-going financial viability and level of subscriptions needed for the next season.



Secretary – handles the administrative aspects of The Club, including compliance with The Club's Constitution and the organisation of the Annual General Meeting, deals with the correspondence sent to The Club, much of which is addressed to The Club Secretary, and manages the information on The Club noticeboard. The Secretary also acts as The Club representative in matters relating to its membership of the Southern Counties Photographic Federation (SCPF) and attends their meetings to represent The Club – see section 7.

Membership Secretary – welcomes prospective members, encourages, and supports new Members, where requested pairs them with a member who has similar interests, maintains membership records, ensures compliance with The Club's Data Protection Policy, and seeks to market The Club to attract new members.

Auditor – responsible once a year for auditing The Club's accounts as presented by the Treasurer and for confirming their accuracy.

Competition Secretary – PDIs - organises The Club's projected digital image (PDI) competitions, receiving the entries and loading them to The Club laptop, running the competition software on the night and publishing the results; organises the selection of entries by a small group of experienced members for use in inter-club competitions, and decides which images to enter; and has responsibility for maintaining The Club's digital projector, organising its use for presentations and competitions. An Assistant Competition Secretary for PDIs should also be appointed to assist in any of the above tasks.

Competition Secretary - Prints - organises The Club's print competitions, recording and publishing the results; organises the selection of prints by a small group of experienced members for use in inter-club competitions, and decides which prints to enter the various competitions and exhibitions. Where competitions and exhibitions require The Club to enter a themed panel, the Competition Secretary - Prints may be assisted by the Print Competition Panel Organiser (see below). An Assistant Competition Secretary for Prints should also be appointed to assist in any of the above tasks and for assisting with print / PDI presentation on competition nights.

Programme Secretary – organises the programme for each season, arranges the attendance of speakers and judges for the various Club and inter-club competitions, and organises the printing of the programme. He/she provides guidance to judges on the rules of the competition to be judged. Where appointed, the Assistant Programme Secretary may provide administrative support with the correspondence with the speakers and judges.

Publicity Secretary – arranges publicity for The Club and its events in local newspapers and other media as appropriate and manages The Club's Facebook page by posting appropriate information and controlling the content.

Equipment Officer – has responsibility for ensuring that The Club complies with its Health and Safety Policy as set out in Appendix 5. This will include making visual inspections of equipment on a regular basis, especially electrical equipment, to ensure that it will work safely and when required and ensuring use of plug-in RCD sockets on electrical equipment.



Distinctions Adviser – encourages Members to attain photographic honours, advises on the specific requirements of the RPS and/or the PAGB, and organises workshops for assessing Members' work when required.

Event Organiser – books and organises the evening for the keynote speakers; arranges visits to suitable locations of photographic interest.

Exhibition Secretary – arranges venues for exhibitions and displays, organises the setting up and dismantling of display boards, obtains prints from Members, arranges the display of images, and organises stewards.

FPOTY (FPC Photographer of the Year) Award Organiser – keeps the records of all the competition scores for each Member in a season in order to determine the winner of the award.

Fire Warden – ensures that The Club complies with the requirements set out in the Health and Safety Policy in Appendix 5 regarding the building in which The Club meets. This will include maintaining a register of attendees, organising the movement of members to the fire assembly point when the alarm sounds, and checking all are present.

First Aider – a member with first aid knowledge who will take charge in the event of an accident or serious illness of an attendee at a Club meeting.

Handbook Editor – writes and produces the Members' Handbook, produces up-dates when required, and arranges for them to be posted to The Club website.

President's Challenge Organiser – organises the competition and its rules, including the choice of subjects, the circulation of the images and the scoring.

Print Competition Panel Organiser – where an external print competition or exhibition requires The Club to enter a themed panel and where requested by the Competition Secretary – Prints, the Panel Organiser will arrange to compose a panel of Members' images that meets the subject of the theme. The Panel Organiser will also seek to create a panel that is co-ordinated in style and presentation, with symmetry of size and format and with mounts of the same colour (or of colours that are complementary). In order to obtain a choice of such images, the Panel Organiser may arrange a suitable photo shoot for Members.

Print Displays Organiser – organises the display of Members' prints in The Club's external display cabinets. Displays are changed at regular intervals.

Raffles Organiser – arranges fund-raising raffles at appropriate Club events.

Special Interest Group Organisers – Members with appropriate experience in a type of photography who organise and run meetings for the relevant group.

Studio Organiser - sets the dates of studio sessions for the season and advises Members, books the room and model, and arranges for the necessary equipment to be set up on the day. A Studio Administrator may also be appointed to assist in these tasks.



Webmaster – maintains The Club's website.

Website Manager – responsible for the website's content and ensuring that it reflects The Club's activities and is up to date. The manager provides the Webmaster with new content and images in a format suitable for up-loading to the site.

There are a number of other tasks undertaken by many Members that are not mentioned above and which are essential in keeping The Club running: for instance, acting as a steward at exhibitions, setting up the meeting room and exhibition displays, and so on. The assistance of all Members in these tasks is appreciated and welcomed.

Online Meeting Organiser – responsible for the acquiring of suitable software to enable club meetings to take place online. This includes setting up meeting and emailing the membership, or relevant parts of the membership, the details of the online event.



SECTION 5: The Club Competitions and Rules

Each season The Club runs a number of varied and challenging competitions which are open to all club members. The types of competitions are:

- The Club Trophy competitions held over several rounds where each image is scored by an independent judge. Scores are used towards the Photographer of the Year (POTY) award.
- Informal competitions. These are often judged by club members or the competition entrants. These are often used for gaining competition experience or just for fun.

All Club Trophy competitions will be judged by independent judges who will be expected to provide constructive critique for each image. The judge's decisions will be final and members attempting to influence the judge's decision is strictly prohibited.

At the end of that season The Club will attempt to hold a 'awards' evening where competition winners will receive their awards from The Club's President. Awards, in the form of a trophy, will be given to the winners to hold for the next year. None of the trophies will be engraved nor will The Club permit members to engrave the trophies themselves. Certificates will be awarded to members who came first, second or third in all competitions. Should the President be unavailable, the awards will be presented by a club member chosen by the Management Committee.

When images are entered into The Club competitions or exhibitions then those images can then be used by The Club for any purpose, except for a commercial nature, without the members permission. Should a member not want their image used by The Club, then the member needs to inform the Chairperson in writing.

The Club will take all reasonable care in handling prints and digital material entered into competitions. However, The Club accepts no responsibility for any loss or damage that may arise.

1. Standard Rules for The Club Competitions

The rules for all competitions organised by The Club are given below and apply to all internal competitions unless the competition rules specify otherwise.

The Club uses two different image formats for competitions, prints and Projected Digital Images (PDIs). In each case images may be monochrome or colour unless specially specified by the competition. The images may be cropped or creatively enhanced.

Prints may be derived from any photographic process. Unless specifically stated by competition organisers, all prints must be mounted. The maximum size of mounts will be 500mm x 400mm. Whilst mounts of a smaller size are acceptable for internal competitions it should be noted that certain external competitions, e.g. SCPP Print Leagues, require that mounts be at the maximum size. Whilst there are no restrictions on the type of mount that can be used, the prints should not be framed.

A label containing the author's name and the image title should be affixed to the top left corner at the back of the mount.

Except for the Print Panel Competitions and President's Challenge, it is a requirement of entry that a matching PDI needs be uploaded via The Club's website so that it can be projected to the audience during the competition judging. This is to give everyone a good view of the print image being judged, but the judge will only mark the submitted print image. The image uploaded is to be the same specification as a PDI entered for the trophy competition.

PDIs may be derived from various sources but must be a maximum of 1600 x 1200 pixels. Images must be uploaded via The Club's website by the date specified by the competition's secretary. Please note the requirements for external competitions may differ so you need to check the PDI file before submission.

2. Image Eligibility

Whilst The Club have endeavoured to follow the rules of image eligibility set by both the PAGB and the SCPF, it is the rules below that will govern our competitions.

1. An image must be the original work of the author, The Club member. If an image is a composite, then all parts must be the work of the author. Any member found to have used all or parts of images from another author's image may have their membership terminated. If The Club loses money due to this member's action, e.g. copyright action against The Club, then The Club will pursue financial compensation from that member.
2. An image can only be entered into any given club competition **ONCE**.
3. An image can be entered into club trophy competitions as both a print and a PDI in the same season. However, only the highest score will be used for the members POTY score. This will be managed by the Print / PDI secretaries reporting to the POTY award organiser.
4. The 'Same Image' can be entered into all of The Club's competitions in the same season but not in subsequent seasons. One exception to this rule is images used in a Print Panel competition. If the images have not been used in other club competitions, they can be used in subsequent seasons in competitions other than the Print Panel.
5. The 'Same Image', as used above, is defined as 'one that has not been materially altered from the original image. Changes to processing, cropping, colour, conversion to monochrome or vice versa are still considered the same image. 'Same Image' could also be defined as images based on the same original image as exported from the camera.
6. An image that at initial view could be deemed to be the same as an image used in a previous season or a previous round of a trophy competition. The difference between the two images is often a small movement but not obvious unless the two images are seen together.
e.g. Images taken of a car/train/aircraft moved slightly from original.
Parts of a body that has slightly changed position like animal's head, a bird's wing, or a model's position.
Change in natural light such as could be found on a landscape.

Often these images are as a result of using the camera's burst, or continuous, mode but not exclusively so.



7. A member may wish clarification of a particular image before entering it into a competition. Clarification is to be sought, in writing via an email, through the appropriate competition secretary. Verbal agreement with other club members, including committee members, is not sufficient protection against disputes.
8. There is no time limit on images. i.e. they may have been taken years before, as long as they have not been used in competitions before.
9. Images generated, partly or as a whole, using AI software are prohibited.
10. Images taken remotely where the photographer has not setup the camera, are prohibited.
11. Should a dispute arise regarding an image's eligibility it will be adjudicated by The Club's Management Committee.
12. It is the members responsibility to comply with all rules above. We recommend that members keep a record of all images they have entered into internal and external competitions.

3. The Club's PDI & Print Trophy

PDI Trophy: **The Neil Purcell Trophy**

Print Trophy: **The Lesley Taylor Trophy**

The Club's PDI & Print Trophies will consist of 4 rounds, with each round consisting of 2 competitions. Within each competition of the round, a member will be allowed 1 image unless the round is a Print Panel. Each competition will be allocated a set subject. An independent judge will be appointed for each round.

Within each round a different genre must be used for each of the 2 competitions. This will be monitored by the PDI / Print secretaries and hopefully, time permitting, allowing for images to be resubmitted should this rule be breached. A list of acceptable genres will be listed in Appendix 6. If you are unsure of your entries, it is recommended to contact the appropriate competition secretary.

The trophy competitions will be marked by the judge as follows:

1st

2nd

3rd

If a judge wishes to mark 2 first places, then there would be no second place. If a judge wishes to mark 2 second places, then there would be no third place.

A judge will also be able to mark several Highly Commended and Commended awards. We will be advising the judge that approximately half the entries will be some mark.



To support the trophy leagues and the Photographer of the Year, POTY, the judges' awards are converted into points as follows:

1 st	7 points
2 nd	6 points
3 rd	5 points
HC	4 points
C	3 points
Entering	2 points.

All points will count towards the Photographer of the Year, unless the same image is used in PDI and Print Trophy competitions, when only the highest mark will be used in the POTY.

At the AGM the Chairperson will announce the 16 set subjects, 8 PDI and 8 Print, for the next season. The set subjects will be decided by The Club's committee. The set subjects for the current season can be seen in Appendix 7.

4. Critique Only Entry

This option is primarily aimed at new members but is open to all club members. Anyone who submits an image, up to 2 per competition round, will have their image(s) given a critique by the judge but no score will be given.

You will not be allowed to submit an image(s) for a critique and enter that rounds competition.

Any image critiqued will be allowed to be entered into a competition round at a later date.

5. President's Challenge

Trophy: The President's Challenge Trophy

An open class competition where members who enter, critique and score entries from other members who have entered.

There will be 4 rounds with 2 themed entries per round. Normally there will be two rounds of PDIs and 2 rounds of Mounted Prints, but the Management Committee may change this depending on circumstances.

The President's Challenge organiser will announce the themes before the beginning of the season. The organiser will also be responsible for the collection of the images, collating the information to make scoring sheets, distributing the images for members to critique and score and finally collating all critiques and scores.

This is an informal competition designed for members to broaden their photographic skills in taking images of subjects they may not normally do so. It also designed to give an insight into the art of critiquing images.



Digital images are to be generated to the same rules as those used in the PDI trophy competition. Prints are to be mounted such that the print and mount do not exceed A4 in size.

Members may use images that have been used in any format in any season in other club competition. Likewise, images used in the President's Challenge can be used in other competitions run by The Club in the same or subsequent seasons. Once an image has been used in the President's Challenge it cannot be used in the President's Challenge again regardless of format.

6. Annual Exhibition

Trophy:

The Exhibition Cup

Every year, usually a weekend in late September, The Club will hold an exhibition where the public has access. The main part of the exhibition is an open class print competition. Members will be allowed to enter a set number of prints, as announced by the Management Committee, and the public will be invited to vote for their favourite print. The member with the most votes will be awarded the Exhibition Cup. If more than one member has the most vote the Exhibition cup will be shared.

The Management Committee reserve the right to invite other clubs to enter this competition, but the Exhibition Cup will only be awarded to a Club Member.

7. 10s Competition

On the first evening of the season, a Welcome Back evening, an informal PDI competition will be held where the entries consist of those images that have scored 10 in the PDI & Print Trophy competitions last season. Images will be displayed, and members invited to vote for their favourite image. There is no trophy for the winner but, at the management committee's discretion a prize may be awarded.

8. Photographer of the Year

Trophy: **The Monica Riley Trophy**

The Photographer of the Year (POTY) is awarded to the member of The Club who has accumulated the highest points across designated competitions in the season. The award is in recognition of achieving a constant level of high-quality photography. The aim is also to encourage more members to enter all competitions.

The designated competitions and the point scoring system is as follows:

Competition	Max No. of Entries	Allocated Score
Print Trophy	8	See Section 5.3
PDI Trophy	8	See Section 5.3

Notes:

- For the trophy competitions, the mark awarded by the judges, converted to points, to the 8 images over the four rounds will be used.
- If the same image is used in both the PDI and Print competitions only the highest score will count.

The collating of the scores will be the responsibility of the POTY organiser with the help of the competition organisers. The current scores will be circulated to the members on a regular basis, preferably after a competition is completed or after a round in the Trophy competitions.

The winner of the POTY will be the member with the most points at the end of the season. In the event of a tie, the winner will be the member with the higher number of images entered, and if still equal the member with the most top marks (i.e. 1st places etc).

The winning member will be awarded The Monica Riley Trophy and a certificate. Second and third place members will also be awarded a certificate.

SECTION 6: Inter-Club Competitions

The Club participates in a number of competitions each season with other clubs in the local area. Beside the competitions detailed below, and with the development of online technologies, The Club has been able to arrange and participate in other competitions with clubs from this country, Europe, and the rest of the world. For these competitions, The Club's committee would be responsible for the image selection except in the Molesworth Cup, Rainbow Trophy, Heywood Trophy or the Spectrum Trophy where individual members enter should they wish.

1. Molesworth Cup, Rainbow Trophy, Heywood Trophy and Spectrum Trophy.

These competitions were derived with the aim to promote a spirit of friendly rivalry with local clubs. The Clubs that participate in addition to Farnborough Photography Club are:

Aldershot, Farnham & Fleet Camera Club (AFFCC) (www.affcc.uk)

Yateley Camera Club (YCC) (<http://yateleycameraclub.co.uk/>)

These competitions are for individual members to enter with an independent judge being asked to award a 1st, 2nd and 3rd place, plus a number of images that the judge feels deserve an award of Highly Commended.

Molesworth Cup and Rainbow Trophy

Both the Molesworth Cup and the Rainbow Trophy are open subject print competitions and are usually held on the same evening. Participating clubs host these competitions on a rotating basis. The format of these competitions is:

The **Molesworth Cup** is for **monochrome** prints. Monochrome is defined as black and white images plus fully toned images which have one colour across the whole area e.g. sepia. Monochrome images with one colour highlighting part of the subject matter will not be accepted in this competition.

The **Rainbow Trophy** is for **colour** prints.

Prints may be derived from any photographic process. The maximum size of prints will be 50cm x 40cm including the mount. The author's name, club and the image title should be shown clearly on the back.

The host club may request PDIs of the entered prints. This will be for display purposes only.

Members may enter one print in each competition.



Heywood and Spectrum Trophies

Both the Heywood and Spectrum Trophies are PDI competitions and are usually held on the same evening. Participating clubs host these competitions on a rotating basis. The format of these competitions is:

The **Heywood Trophy** is an open subject competition.

The **Spectrum Trophy** is a themed competition with the theme rotating every year. The themes are:

- Natural History
- Action Photography
- Portraiture (Formal and Informal)
- Landscape
- Black & White or Monochrome
- Creative
- Architecture
- Macro and Micro

The host club will be responsible for:

- Maximum image size. The format will be JPEG and the sRGB colour space used.
- Submission information including the image file name so as to identify the author, club, and title.

Members may enter one PDI in each competition.

Image Eligibility

1. All images must be original work of the author.
2. Once an image has been entered in one of the competitions, the 'Same Image' cannot be entered in that competition, or any of the other three competitions, again. i.e. If you enter an image into the Spectrum Trophy, then that image cannot be entered into the Heywood Trophy on the same evening, or the Rainbow Trophy or the Molesworth Cup at a later date.
3. The 'Same Image', as used above, is defined as 'one that has not been materially altered from the original image. Changes to processing, cropping, colour, conversion to monochrome or vice versa are still considered the same image. 'Same Image' could also be defined as images based on the same original image as exported from the camera.



2. The W J Fry Trophy

A print competition organised and hosted by Oakley Camera Club (<https://oakleycameraclub.weebly.com/>). Besides Oakley Camera Club and Farnborough Photography Club, Andover Photographic Club (www.andoverphotoclub.uk) make up the 3-club competition.

The competition is usually held annually in February or March. Each club enters up to 15 prints with no more than 2 images per author. The Print Secretary is responsible for organising a selection meeting for The Club's entry.

3. The Bracknell Nines Competition

A PDI competition organised by Bracknell Camera Club (<https://bracknell-camera-club.co.uk/>). Nine clubs, including Farnborough Photography Club, are invited to take part.

Each invited club enters 6 PDIs, with no more than 2 images per author. The PDI Secretary is responsible for organising the selection of The Club's entry.

Scoring will be out of 10 with $\frac{1}{2}$ marks allowed. The winning club will be The Club who have the highest total score. Should two, or more, clubs have the same score than 'countback' will be applied where the number of scores of 10 are used. Should there still not be a winner then scores of $9\frac{1}{2}$ are used followed by scores of 9 etc.

4. The Woking Silver Jubilee Competition

A print competition usually held in April between 4 clubs who host on a rota basis. The Clubs, in addition to Farnborough Photography Club, are:

Woking Photographic Society (<http://www.wokingps.uk/>)

Guildford Photographic Society (www.guildfordphotosoc.org.uk)

Windlesham & Camberley Camera Club (<https://wandccameraclub.org.uk/public/>)

Each club enters 10 prints with no more than 2 prints per author. The Print Secretary will be responsible in organising the selection of The Club's entry.

Scoring will be out of 10 with $\frac{1}{2}$ marks allowed. The winning club will be The Club who have the highest total score. Should two, or more, clubs have the same score than 'countback' will be applied where the number of scores of 10 are used. Should there still not be a winner then scores of $9\frac{1}{2}$ are used followed by scores of 9 etc.

5. Online Tri-Club Challenge

This is an online PDI challenge competition using video conferencing software with clubs from Cornwall and North Wales. The Clubs involved, as well as Farnborough Photography Club, are:

Penwith Photographic Group (<https://theppg.org.uk/>)

Conwy Camera Club (<http://conwycameraclub.co.uk/>)

Each club submits 15 PDIs with no more than 2 images per author. The PDI Secretary is responsible for organising the selection of The Club's entry.



SECTION 7: AFFILIATIONS AND EXTERNAL MEMBERSHIPS

1. PAGB Affiliation

The PAGB is the '**Photographic Alliance of Great Britain**' and comprises the Federations and Associations of Photographic Societies in Great Britain and Northern Ireland. The purpose of the PAGB is to promote and co-ordinate the interests of the Federations and Societies and to co-operate with other national and international photographic organisations. A photographic society or camera club is affiliated to the PAGB through membership of its regional Federation – in the case of Farnborough Photography Club through membership of the SCPF, the **Southern Counties Photographic Federation**.

The PAGB performs several functions which impact the societies and clubs:

- provides a list of all lecturers offered by the various Federations and sets standard booking conditions.
- offers a recorded lecture service for speakers unable to visit clubs.
- provides a list of judges accredited by the Federations and sets standard booking conditions to be followed by clubs.
- organises competitions at national level:
 - runs the Inter-Federation Print and PDI Competitions annually for monochrome and colour prints and open and nature PDIs. Each Federation selects the entries from its club members.
 - holds annual competitions for prints and PDIs called the Print Club Championships and the PDI Club Championships. Each Federation selects two clubs to represent them.
 - runs the National Audio-Visual Championship.
 - hosts the Great British Cup, a PDI competition with Open and Natural History sections, in which all clubs may enter.
- offers awards for photographic merit in prints and PDIs – Credit (CPAGB), Distinction (DPAGB) and Master (MPAGB). Applicants must be paid-up members of an affiliated club and meet certain time qualifications - see Membership of the SCPF section below.
- awards the APAGB for meritorious service to member societies, through a long period of judging, lecturing or service at the Federation and club level.
- organises and provides patronage for national photographic events and exhibitions.
- allows members entrance to FIAP international exhibitions and thus to FIAP awards – FIAP is the 'International Federation of Photographic Art'.
- offers Public Liability Insurance to clubs through the Federations.

PAGB Definition of Natural History and Wildlife Images:

FIAP and the PSA (Photographic Society of America) have adopted a definition for these images which is very restrictive in the degree of digital manipulation and of human influence permitted in such images. While the PAGB initially adopted it for use in its competitions, it subsequently adapted it to allow a more relaxed approach on these issues. The revised PAGB



definition applies to all Natural History and Wildlife competitions that have PAGB Patronage and any other external competitions where so specified. **Members who enter PAGB competitions and PAGB-sponsored competitions and exhibitions must ensure that their images comply with these rules. Competition Secretaries who enter Members' images into such competitions to represent The Club must request the authors confirm that their images comply with these rules before submitting The Club's entry.**

DEFINITION OF NATURE TO BE USED IN PAGB COMPETITIONS

Note that images already meeting the separate FIAP Definition of Nature will satisfy this less restrictive definition.

Nature photography is restricted to the use of the photographic process to depict all branches of natural history, except anthropology and archaeology, in such a fashion that a well-informed person will be able to identify the subject material and certify its honest presentation.

The story telling value of a Nature photograph must be weighed more than the pictorial quality while maintaining high technical quality.

Scientific bands, scientific tags or radio collars on wild animals are permissible. Photographs of human created hybrid plants, cultivated plants, feral animals, domestic animals, or mounted specimens are ineligible, as is any form of manipulation that alters the truth of the photographic statement.

Processing of the captured image, by cropping, exposure adjustment, colour correction, noise minimisation, dodging/burning, HDR, focus stacking and sharpening, is allowed. Cloning of image defects and minor distractions, including overlapping elements, are permitted when these do not distort the truth of the photographic statement.

Images entered as Nature can have landscape, geologic formations, weather phenomena, and extant organisms as the primary subject matter. This includes images taken with the subjects in controlled conditions, such as zoos, game farms, botanical gardens, aquariums, and any enclosure where the subjects are totally dependent on man for food.

Access to biological subjects may be restricted. By entering a PAGB event, Photographers warrant that they have followed relevant codes of practices and hold any necessary licences.

Guidance.

Guidance on implementation and interpretation of the PAGB Definition of Nature is available on the next page and should be read in conjunction with this Definition.

Wildlife

Images entered in Wildlife sections are further defined as one or more extant zoological or botanical organisms free and unrestrained in a natural or adopted habitat. Landscapes,



geologic formations, photographs of zoo or game farm animals, or of any extant zoological or botanical species taken under controlled conditions are not eligible in Wildlife sections. Wildlife is not limited to animals, birds, and insects. Marine subjects and botanical subjects (including fungi and algae) taken in the wild are suitable wildlife subjects, as are carcasses of extant species. Wildlife images may be entered in Nature sections.

PAGB Guidance on Implementation and Interpretation

The PAGB organises a variety of Events where a Nature definition is used to determine eligibility for inclusion and exclusion. Decisions on the application and interpretation of Rules are delegated, by the PAGB, to each Event Organiser.

Events where ONLY Nature entries are permitted:

- The GB Cup (Projected) Nature
- The GB Trophy (Prints) Nature

Categories within an Event where ONLY Nature entries are permitted:

- The Inter-Federation Projected, Nature
- The Masters of Print Exhibition, Nature

Quotas within an Event where Nature entries are RESTRICTED to a maximum number.

- The Inter-Club Print Championship
- The Inter-Club Projected Digital Image Championship

Events and Categories where Nature entries are NOT permitted:

- The GB Cup (Projected) Open.
- The GB Cup (Projected) Small Clubs
- The GB Trophy (Prints) Open
- The Inter-Federation Projected Open
- The Masters of Print Exhibition, Monochrome and Colour categories.

Artistic Nature, meaning photographs which started as Nature, but which have been creatively modified to show a purely pictorial image, do not meet the Nature definition. They may be entered in "Open" events and categories, and do not count towards any Nature quota restriction.

It is not feasible to investigate adherence to the Nature definition when receiving multiple entries at an Event. Entrants should therefore expect the Organiser to consider that if an image looks like a Nature image, then it will be treated as a Nature image, even if the entrant suggests excessive manipulation. Entrants should plan their entries accordingly, whether that is to an Event, or in a Category or within a Quota. It is not desirable to have an Image excluded at short notice, before or after judging, when there is no facility for discussion.



In a Nature Event or Category, the Judges should assume that any Image presented to them does meet the PAGB Nature definition. After judging, the Organiser has discretion to review eligibility, including calling for the original file of the image, and this is likely for any awards.

2. Membership of the Southern Counties Photographic Federation (SCPF)

The SPCF was known as the Southern Photographic Federation (SPF) up to 2013. Federations such as the SCPF represent The Clubs in their respective geographic regions. Their objective is to promote co-operation between member clubs and to further the interests of photography through mutual effort and inter-club activities. Each is run by officials from the member clubs and 2 members from each club are entitled to attend their regular meetings – contact The Club Secretary if you are interested in attending.

The SCPF provides several services to its member clubs:

- provides a detailed list of local speakers and lecturers.
- provides training for judges who if successful are added to the Federation's list. There are 2 levels of ability.
- organises inter-club competitions and exhibitions.
- maintains a website with information about its organisation, competitions, and any events it runs – there is a link on The Club website.
- offers PAGB Public Liability Insurance cover to clubs.

Members are encouraged to attend and participate in SCPF events. Members who seek PAGB awards for photographic merit must pre-qualify in accordance with the SCPF's criteria. Applicants must be paid-up active members of an affiliated club for minimum periods that vary with the award sought: CPAGB 2 years, DPAGB 3 years and MPAGB 5 years. A letter of eligibility is required from The Club Secretary to enter. PAGB Award Adjudication Days are held twice a year, and full details are available from The Club's Secretary. Members seeking awards should also seek advice from The Club's Distinctions Adviser.

The SCPF maintains a Roll of Honour which recognises outstanding service to the Federation and/or its member clubs. Club Members who qualify may be nominated using a pro forma available on-line or from the SCPF Council. Members who have been accepted on to the Roll of Honour and who meet the qualification criteria may subsequently be nominated for the PAGB Award for Meritorious Service: APAGB.

SCPF Inter-Club Competitions and Exhibition.

The SCPF runs competitions in which all member clubs can compete, and FPC's Management Committee decides which The Club will enter. At Farnborough, prints and PDIs to be entered in these competitions are chosen through a selection process organised by the Competition Secretaries. In the case of prints, Members are requested by the Competition Secretary to



submit specific prints from the prior season that received good marks in The Club Trophy Competition or that achieved favourable comment in The Club Annual Competitions. For PDIs, the Competition Secretary can access these images from the image files held on The Club laptop. In each case, the selected images are then assessed by a small group of experienced Members who assist the respective Competition Secretary in choosing the images to be entered.

Inter-Club Print and PDI League Competitions.

For each format, clubs compete in a league and are split into a number of divisions, based on ability. Each club will compete against all the other clubs in its division, and at the end of each season the top two clubs are promoted and the bottom two clubs are demoted. The prints and PDIs are judged at separate meetings. Detailed rules can be found on the SCPF website. The top clubs from each division receive awards at the Finals Day and compete for the League Cup, while the print and the PDI from each club's panels with the highest score from the divisional matches will be eligible for the Individual Best Print and Best PDI competitions.

The Annual Exhibition.

Both prints and PDIs may be entered by clubs in line with instructions issued by SCPF which may vary from year to year. There are awards for the best club entries and best individual entries in both print and PDI. The Exhibition is held in Salisbury Library in January.

SCPF Print and PDI Championships.

Competitions in prints and PDIs in which all SCPF clubs may compete. The rules are available on the SCPF website. There is a trophy for the winning club in each format, an award for the best individual image and three judge's awards. The first and second placed clubs represent the SCPF at the respective PAGB Print and PDI Club Championships.

SCPF Entry in the PAGB Inter-Federation Print and PDI Competitions.

An annual competition where the SCPF selects and submits images from all members to compete in a single judging against the other Federations. There are two sections in each: Colour and Mono in prints, and Open and Nature in PDIs. Awards for Federation success and individual images are available. In this case the images to be entered are not chosen by the Competition Secretaries, but The Club's Secretary will request Members to submit images at the appropriate time. The rules are published on the PAGB website.

For more information on the PAGB and the SCPF and their competitions and awards, contact The Club **Secretary**, or access the PAGB and SCPF websites through the links on The Club website.



APPENDIX 1: CLUB OFFICIALS

HONORARY POSITIONS

President	John De-Terville LRPS BPE1* SCPF Roll of Honour
Honorary Members	Ron Fowler SCPF Roll of Honour
	Pat Fowler
	Jim Gaines SCPF Roll of Honour
	Rose Gaines
	Bob Miller
	Evelyn Miller
	Sheila Taylor
	John Childs ARPS DPAGB BPE**
	SCPF Roll of Honour

MANAGEMENT COMMITTEE (Elected)

Officers

Chairperson	Naomi Ward
Treasurer	Neil Payne
Secretary	Kerry Turner LRPS SCPF Roll of Honour

Members

Membership Secretary	Ian Newell
Publicity Secretary	
Social and Event Secretary	Lesley Taylor ARPS CPAGB SCPF Roll of Honour
Equipment Officer	Neil Payne
Competition Secretary - Prints	Kerry Turner LRPS SCPF Roll of Honour
Competition Secretary - PDIs	Paul Whitbread
Programme Secretary - Judges	Jacquie Conway
Programme Secretary - Speakers	Alan Brown
Practical Evenings	Neil Purcell SCPF Roll of Honour
Webmaster	Paul Whitbread
Website	Steve Brunton
Website	Annie Lane

OTHER POSITIONS

Accounts Examiner	Steve Brunton
Assistant Competition Sec - PDIs	Ian Newell
Print Competition Panel Organiser	Lesley Taylor ARPS CPAGB SCPF Roll of Honour
Distinctions Advisor	Lesley Taylor ARPS CPAGB SCPF Roll of Honour
Exhibition Secretary	Kerry Turner LRPS SCPF Roll of Honour
FPOTY Organiser	Neil Purcell
President's Challenge Organiser	Kerry Turner LRPS SCPF Roll of Honour
Print Displays Organiser	Kerry Turner LRPS SCPF Roll of Honour



Special Interest Group Organiser - Nature	Paul Whitbread
Special Interest Group Organiser - Street	Chris Bean
Special Interest Group Organiser - Studio	Gary Pratt
Special Interest Group Organiser - Lightroom	Gary Pratt
Webmaster & Website Manager	Paul Whitbread
Fire Warden	TBA
First Aider	Linda Kent
Raffle Organiser	Sally Seager CPAGB



APPENDIX 2: CLUB POLICIES

1. Data Protection Policy

The Data Protection Act 2018 establishes rules for organisations holding personal information. The Club, as a “not-for-profit” organisation, is subject to certain requirements of the Act, one of which is to have in place a policy setting out how it meets these requirements.

The Club holds personal information for the purpose of running The Club and its activities and is committed to complying with the requirements of the above Act.

Club Policy:

1. The maintaining of personal information by The Club on paper, in computers or by any other means is to be limited to that required for the following:
 - establishing and maintaining membership
 - supporting The Club
 - providing and administering activities for Members and those who have regular contact with The Club.
2. Personal information held is to be restricted to what is relevant to the relationship the individual has with The Club. For the purposes of membership, this information comprises:

Personal Details:

- Name
 - Landline and mobile phone numbers
 - E-mail Address
 - Address
 - Date of Birth
 - Year Joined
 - Photographic Distinctions and Honours
3. How Does the Club use Personal Information?

The committee maybe asked by photographic bodies or other photographic clubs to confirm membership, for example. Answering such queries will be at the discretion of the Chairman and noted in subsequent committee minutes.

- Name: Used for Club membership cards, badges, and face-to-face meeting check-in sheets.
- Address: Retained in case of committee members being unable to contact Members via email or by phone numbers.



- Email address: The email address is used in The Club's 'Google Groups', a group email system. The email address is added to our Google Group by the Membership Secretary who maintain the system. The use of email groups is detailed in Section 3.2. Should committee members need to use Member's individual addresses then blind copy (BCC) will be used.

These email address will not be made available to anyone outside of the committee without a member's explicit approval.

- Landline and mobile phone numbers: Members of the committee will use these numbers to contact Club Members for Club related matters or, where appropriate, for personal contact.

These phone numbers will not be made available to anyone outside of the committee without a member's explicit approval.

- Photographic Distinctions/Qualifications: The committee may use a member's distinctions or qualifications if required by external competitions as part of the entry process. E.G. SCPF competitions.
- Members Images: Images for all club competitions are uploaded to club systems via our 'Parrot' application. Once the images are uploaded, they are stored within our cloud storage. Members of the committee will have access to these images to carry out their roles, e.g. PDI manager, Print Manger etc. Access to Parrot images is control by the Website Manager. Where committee members have downloaded images from the Parrot application they will, with best endeavours, store them on a secure cloud system and remove them as soon as practical.

Images may be transferred to other photographic federations and clubs where necessary to take part in competitions. E.G. SCPF for PDI or Print competitions.

- WhatsApp: The Club do not have, or control, any official WhatsApp groups or similar messaging applications. Of course, members can create their own groups, and it will be up to individual members if they wish to join such groups.
- Club Special Interest Groups (SIGs): Members running SIGs are expected to adhere to use of members email address and phone numbers as detailed above.
- Information retained about Former-Members: The Club endeavour not to use former member's data, including images, once they have informed the Club's Chairman or have not paid their subscriptions. The club will also endeavour to delete the former member's data, including images, from their systems as soon as possible.



4. Membership records are to be maintained by the Membership Secretary. Other Club Officials keep records for other purposes, e.g., membership fee payment or running Club competitions, but these contain no personal details additional to the above. The Club website maintained by the Website Manager also contains some personal information, but no personal contact details are made available.
5. The Membership Secretary is to be responsible for the accuracy of membership data and for keeping it up to date. All Club Officials maintaining personal data are required to take reasonable steps to ensure the accuracy and safe keeping of the data, and they must ensure that Club data is kept separately from other data relating to individuals in other organisations.
6. When joining The Club, Members agree that The Club may contact them by email with information of various kinds related to Club activities. This includes the forwarding of emails received by The Club from third parties offering relevant products or services to Club Members, but these are kept to a minimum. For these communications, Club Officials will use email groups (as described in Section 3 of the Handbook) that do not disclose individual email addresses.
7. The Club will not pass personal information to other organisations without obtaining prior consent, nor will it sell personal information. When The Club enters Members' images into external competitions, the Competition Secretaries are required to confirm to the competition organisers that The Club has permission to provide any related personal information, such as name, photographic honours, and class. As a condition of Club membership, Members must agree in writing that such personal information may be provided. When The Club runs competitions involving images from other clubs, the Competition Secretary must seek similar confirmation from the competing clubs.
8. Upon written request from an individual to the Membership Secretary, The Club will respond within 21 days to provide the personal information held on that individual.
9. The Club will delete, within a reasonable period, information relating to an individual once the relationship with The Club comes to an end. This will normally be done by the end of the season following the season in which the cessation of the relationship occurred. Historical personal information in The Club archives should be the minimum required to reflect a member's record at The Club e.g., name, dates of membership, positions held and photographic achievements.

Review of Compliance

10. The Club's Management Committee will review and document compliance with this policy on an annual basis, and record this in the first Committee meeting at the start of a new season.



2. Health and Safety Policy

While photography clubs do not fall under the scope of Health and Safety legislation, it is appropriate for The Club to have a Health and Safety Policy in order to identify any such risks in any area of its activities, to explain what measures have been put in place to ensure that these risks are minimised, and to bring these factors to the attention of Members.

Club Policy:

Fire Risk

1. At the commencement of each meeting, the Chairperson will point out to the attendees the location of Fire Exits from the building and also advise the location of the designated Assembly Point in the event of the evacuation of the building.
2. The Club will appoint a Fire Warden whose responsibilities include ensuring that Members and other attendees sign in at the beginning of a meeting and sign out if they leave prior to the end of the meeting, thus enabling a roll call to be made at the Assembly Point in the event of an evacuation. The Fire Warden should be aware of the location of firefighting equipment such as fire extinguishers, but only individuals who are conversant with the operation of such equipment should use them.

First Aid

3. The Club will appoint a First Aider and a deputy, these being Members who have up-to-date knowledge of first aid. The First Aiders must be aware of the location of The Club's first aid kit and any other first aid equipment in the building and will take charge in the event of any accident or serious illness of an attendee.

Club Equipment

4. The Club will appoint an Equipment Officer who is responsible for the maintenance of The Club's equipment. At the beginning of each meeting, the Equipment Officer should also visually check the integrity of all equipment being used, both that belonging to The Club and to a visiting speaker when present. Members should take care when using Club equipment, especially when putting up print display stands and panels.
5. About electrical equipment, where the electricity supply in the meeting room does not have fixed RCDs (residual current devices), portable RCDs are to be used for each electricity supply socket used. This is to include any electrical equipment to be used by visiting speakers. Portable RCDs must be tested at the commencement of the evening by pressing the test button. It should be noted that the use of RCDs not only greatly reduces the risk of electric shocks but should also negate the need for Portable Appliance Testing which some building owners require.



6. All trailing electrical cables and any other tripping hazards should be taped to the floor by the Members setting up before the room is populated. Besides reducing the possibility of attendees tripping, this will also avoid equipment being dragged onto the floor and damaged.

Insurance

7. The Club Treasurer will ensure that The Club has in place current Public Liability Insurance at a level of cover deemed sufficient for the purpose by The Club's Management Committee. The PAGB offer a suitable policy.

Venue

8. We comply with the terms and conditions for booking the venue (the Hall Booking Form).

Events

9. Other than the church hall, anywhere we visit as a Club is open to the general public (nature reserves, towns etc). Club Members who attend such events have the following responsibilities:
 1. Members are responsible for their own health and safety and must appraise their own strength, fitness and mobility; and be prepared for the terrain, changing weather conditions etc. The event leader is not responsible for Members' safety, welfare or attendant medical conditions. Strictly the event leader is there to introduce the members to a location.
 2. Members are responsible for their equipment etc at all times and are advised to use suitable bags for carrying it.
 3. Car-sharing lifts with fellow participants, or the event leader, is at Members' own risk. Those offering car-sharing lifts may only do so provided that they have suitable insurance cover.
 4. Liability for any accident, injury, medical condition, loss or damage to property, inappropriate behaviour, dress, equipment and third party liability is accepted by the member when signing up for the event. The Member agrees to indemnify and hold harmless Farnborough Photography Club from all claims of whatsoever nature.



3. Child Protection Policy

The legislation covering the protection of children and young people is varied and complex. If minors (individuals under the age of 18) are to be admitted as members, The Club would need to have in place a Child Protection Policy that would introduce procedures and controls intended to provide an appropriate level of protection for the minor and which at the same time would seek to avoid any possibility of accusations of sexual, emotional, and physical abuse, or exploitation.

Club Policy:

The Club policy as set out in The Club Constitution is: "Minors may only become Members by special agreement of The Club". The Club's Management Committee has decided to give this special agreement for the admission of Junior Members (i.e. Minors aged 16 and 17) on a case-by-case basis subject to the requirements contained in the following "Junior Membership Policy". Minors below the age of 16 are not eligible to join.



4. Junior Membership Policy

The Club recognises the importance of encouraging young people with an interest in photography and welcomes those aged 16 and 17 to join as Junior Members. The intention is for Junior Members to participate fully in all The Club's various activities, and this Policy sets out rules and requirements that The Club has introduced to ensure that all reasonable steps are taken to ensure the safety of Junior Members during these activities. Junior Members should be treated in the same way as any other Member of The Club and should be given every encouragement and assistance to help them develop their photography skills. This policy should allow for sensible interaction between Junior Members and all other Members of The Club, if the rules are adhered to.

Club Policy:

Junior Membership

1. Junior Membership is open to young people who are aged 16 and 17. A Junior Member must complete and sign the usual Club Membership Form, and each application will be considered on a case-by-case basis.
2. As a condition of their membership, a Junior Member must be accompanied by a Responsible Adult at all Club activities (which term includes any meeting, event, visit, exhibition, workshop, etc organised by The Club). A Responsible Adult is one of the Junior Member's parents or guardians who must complete a Parental Consent Form before membership can be granted. Where both Junior Member's parents or guardians wish to be the Responsible Adult, both should sign the Parental Consent Form. In exceptional circumstances and, where agreed by The Club, a Responsible Adult can be responsible for more than one Junior Member.
3. As an alternative, the parent or guardian may appoint a Nominated Adult, who may be a friend or relative, to assume the role of Responsible Adult, attending in their place and acting in loco parentis. This appointment of a Nominated Adult is made through the Parental Consent Form, and the Nominated Adult should be introduced by the parent or guardian to The Club's Chairman and Membership Secretary for identification purposes. More than one Nominated Adult is permitted in exceptional circumstances, and a Nominated Adult can be changed, or another added during the season, subject to the above procedures being followed.
4. The Junior Member will be issued with a membership card which also shows the name of the Responsible Adult(s). The requirement for the presence of a Responsible Adult ensures that there is always someone who can represent the best interests of the Junior Member. Although desirable, there is not a strict requirement for the Junior Member and Responsible Adult to stay together throughout an activity, as long as the Responsible Adult is nearby and accessible in case of need. Should the Junior Member come to a Club event without a Responsible Adult, then he/she will not be permitted to join in that event until the Responsible Adult is present. If the safety of the Junior



Member is then at issue, The Club will take whatever steps it considers necessary which may include phoning the parents or guardian. Parents and Junior Members are requested not to allow such situations to arise.

5. The Junior Member and each Responsible Adult will receive a copy of this policy and will be required to sign to confirm that they have read it and understand their role, and that they will abide by its rules.
6. A reduced membership subscription fee is applicable for Junior Members. This is payable by the parent or guardian. Where the Responsible Adult is not a Club Member and therefore not eligible to participate in Club activities, there will be no additional charge levied for their attendance except where there are extra charges applicable to all Members, as when The Club has a headline speaker.
7. Both the Junior Member and the Responsible Adult must sign in and out of meetings and other events where appropriate.
8. Junior Members will not be expected to participate in the Refreshments rota.

Responsibilities of The Club and Club Members

9. While Junior Members should be treated in the same way as other Club Members, there are some guidelines that need to be followed. Members should always act and be seen to act in the best interests of a Junior Member and should avoid any conduct that would lead a reasonable person to question their motivation and intentions. Conversations with Junior Members should take place within the hearing of other Members and Members should try to avoid one-to-one conversations with the Junior Member when no-one else is present. Swearing and abusive language is inappropriate in any Club activity and is not acceptable in the hearing of a Junior Member.
10. The Club will communicate with Junior Members by email in the usual way, but a copy will also be sent to the Responsible Adult. A Junior Member may join The Club's social media sites such as Facebook and Flickr. The Junior Member's contact details will be included in the list of Members distributed by the Membership Secretary. Members may contact the Junior Member by phone, email or social media concerning Club business as long as the Responsible Adult is also contacted or aware. Members should however refrain from direct contact with the Junior Member by these means on other matters unless the Responsible Adult has agreed in advance that it is permitted.
11. It is illegal to show or distribute indecent or suggestive photographs to 16- and 17-year-olds, and illegal for them to take such photographs. While it is extremely unlikely that indecent photographs will be shown in The Club's meetings, The Club will alert speakers and judges to the fact that Junior Members are present by inserting appropriate wording in the booking information sent to them. Members are asked to ensure that no images that might be considered indecent or suggestive are entered into competitions – this is clearly a subjective judgement that must be made, but tasteful images of the naked human figure may still be considered acceptable



competition images. There may occasionally be images that a Junior Member will find upsetting: this might include images of the naked form, of war or torture, or even an animal kill in the wild. This is clearly subjective and impossible for The Club to be aware of in advance. Therefore, it is the responsibility of the Responsible Adult to enquire beforehand if a subject suggests that there might be a problem, and to handle any unexpected situation which arises, possibly leaving the meeting with the Junior Member if necessary.

12. Occasionally Club Members take photographs of other Members when participating in Club events, and while the privacy of Junior Members must be respected, they can be included in such photos. However, if any of these photos are to be used in Club media or displayed anywhere, parental permission must first be obtained. Members may not take photos of Junior Members without the knowledge of the Junior Member or when no others are present.
13. At Studio sessions, a Junior Member can act as a model, but only with prior written parental permission and in the presence of the Responsible Adult. Nude modelling is not permitted. Resulting images may be used in Club competitions but use outside The Club will require completion of a formal model release form. Young people aged 16-17 years who are not Club Members may also be allowed to act as models for The Club, subject to the same rules. A Junior Member may take part in a studio session as a photographer, but the Responsible Adult must be present and be satisfied that the Junior Member can cope with the experience which should not involve a nude model.
14. In the case of Club outings and workshops, Junior Members are encouraged to take part, always in the presence of the Responsible Adult, but Members are advised not to work on their own with a Junior Member and not to offer transport to them on their own.
15. If there is an accident or emergency involving the Junior Member, Club Members will give whatever assistance is possible, but it is clearly the responsibility of the Responsible Adult to make any decisions affecting the welfare of the Junior Member.
16. It is the duty of all Club Members to report any concerns about the behaviour or conduct of Members toward a Junior Member, or any Member who contravenes this Policy.

Procedure For Handling Complaints

17. If the Junior Member, Responsible Adult or any other Club Member should have any concerns about the behaviour or conduct of any Member toward the Junior Member or considers that a member has acted in contravention of this Policy, they should in the first instance report their concerns to The Club Chairman or Membership Secretary. A written record of the complaint will be made, and this will be referred to a small number of Club officials convened for the purpose of deciding what action to take. In extreme cases, this may require referral to external bodies involved in Child Welfare.

5. Equality, Diversity, and Inclusion (EDI) Policy

The Club is a photography club that welcomes people of all backgrounds, identities, abilities, and perspectives. We believe that respecting the views of others, as per the Club's Constitution, helps to give different perspectives on creativity, learning and enjoyment of photography for all, regardless of their circumstances.

Club Policy:

Our policy aims to:

- Respect the values of equality, diversity, and inclusion in all our activities, events, communications, and governance.
- Provide a safe, respectful, and supportive environment for all our members and visitors.
- Support the participation of people from diverse backgrounds in our club.
- Challenge any form of discrimination, harassment, bullying, or victimisation based on the protected characteristics of the [Equality Act 2010](#): age, disability, gender identity, marriage and civil partnership, pregnancy, race, religion or belief, sex, and sexual orientation.

Our policy applies to:

- All our members and visitors, regardless of their role or relationship with the club.
- All our activities, events, communications, and governance, both online and offline.

Our responsibilities are:

- The club committee is responsible for developing, implementing, and reviewing this policy and ensuring that it is communicated to everyone in the club.
- All our members and visitors are responsible for respecting this policy and treating others with dignity and respect, at all times.
- All our members and visitors are also responsible for reporting any incidents or concerns of discrimination, harassment, bullying or victimisation to the club committee as soon as possible.

We are committed to:

- Listening to and learning from the feedback and experiences of our members and visitors.
- Reviewing and, if necessary, updating this policy at least once a year or whenever there are relevant changes in legislation or best practice.
- Taking appropriate action to address any breaches of this policy or complaints received in a fair, timely and confidential manner (see procedures section below).

We welcome your suggestions and comments on how we can improve our equality, diversity, and inclusion (EDI) policy and practice. Please contact us if you have any questions or concerns.



6. Safeguarding

Safeguarding is the active process of protecting an individual's health, wellbeing, and human rights, and enabling them to live safely free from harm, abuse, and neglect.

Club Policy:

The Club has a responsibility of care to its members which includes children and young people (defined in law as young people up to the age of 18 years) and vulnerable adults, hereafter collectively "Vulnerable Persons". The Club endeavours to provide a safe environment in which vulnerable individuals are listened to and are encouraged to participate safely in the Club meetings and activities and abhors abuse of members in any form.

The Club wishes to give reassurance to current members and persons seeking to join that this responsibility is taken very seriously and, while wishing to remain inclusive, any behaviour of concern will be acted upon in an appropriate and proportionate manner. The club constitution states the action the Club will take in the case of abuse being reported against anyone directly connected to the club.

The only Authority who has the legal responsibility of investigation into abuse is the Police and, in the event of a specific safeguarding concern being raised it will be reported immediately.

All members of the committee are responsible for looking after the members of The Club ensuring they are not abused, including sexual abuse, bullied or discriminated in any way.

This handbook includes policies that cover The Club's safeguarding vision.

1. Appendix 3: Club Constitution: Abuse Disciplinary Actions.
2. Appendix 2: Child Protection Policy
3. Appendix 2: Junior Membership Policy
4. Appendix 2: Health and Safety Policy
5. Appendix 2: Equality, Diversity, and Inclusion (EDI) Policy

VIEWING OF IMAGES:

Vulnerable Individuals will be protected while taking part in Club activities from viewing or taking of images which could be considered as suggestive, indecent or cruel in nature.

Speakers giving online talks, are advised by the Programme Secretary that the Club has Vulnerable Persons as members including children and young people under the age of 18 years and the speaker is required to discuss any potentially inappropriate material prior to the meeting. On the Zoom booking form, the speaker is advised that the session will be 'live' in people's homes and that they must be mindful of these circumstances and that vulnerable people may accidentally watch some parts of it.



Speakers attending in person are advised that the Club has Vulnerable Persons as members including children and young people under the age of 18 years and if their presentation includes any material which may be considered inappropriate for such an audience, they must contact the Programme Secretary to discuss.

Club members should be aware that any images submitted for competition which are deemed unsuitable for viewing by Vulnerable Persons will be withdrawn from the competition by the appropriate Competition Secretary after consultation with the Chairman.

LIFTS:

If a young person wishes to have a lift from a Club member, preferably this will be from, or with, one of the Committee members and preferably with more than one individual travelling in the vehicle. This arrangement is a private arrangement and must be agreed by parent / person with parental responsibility.

PROTECTION OF CLUB MEMBERS FROM SPURIOUS ALLEGATIONS:

Having a safeguarding policy in place is not only important for Vulnerable Persons but it also serves to remind all members of the need to be mindful of behaviour which could be perceived as abusive and put themselves at risk of complaints / allegations and they must also be alert to any concerning behaviour of other Club members. Members are advised to be mindful of working 1: 1 with Vulnerable Persons to avoid the potential risk of spurious allegations.



APPENDIX 3: CLUB CONSTITUTION

TITLE

1. The Club shall be called the “Farnborough Photography Club”, referred to as “The Club” in this Constitution.

OBJECTS

2. The purpose of The Club shall be to promote the art and techniques of photography, and to provide its members with a meeting place, technical aid, assistance, and the facility to take part in competitions, both internal and external to The Club.

MEMBERSHIP

3. Membership of The Club is open to all those interested in photography. Membership is solely at the discretion of The Club’s Management Committee. Minors may only become members by special agreement of The Club, in which case a suitable Child Protection Policy would first need to be put in place.
4. Membership of The Club carries with it the obligation to abide by The Club’s Constitution.
5. Members shall pay, in advance, a non-refundable annual subscription in September each year. The Management Committee shall propose at the Annual General Meeting (or a Special General Meeting) a scale of subscriptions considered necessary for the proper running of The Club. New Members shall pay a reduced subscription for the remainder of the season during which they become a Member.
6. Membership will lapse automatically should a subscription fall more than three months in arrears. In exceptional circumstances, membership may be terminated by decision of The Club’s Management Committee.

CLUB ORGANISATION

7. The Officers shall consist of a Chairperson, Secretary and Treasurer elected at an Annual General Meeting of The Club. All positions shall be voluntary and unpaid.
8. At the Annual General Meeting the Chairperson will announce to the membership the Management’s Committee choice as President for the next 3 years. The Management Committee will choose a member who has given The Club long service. The Management Committee of The Club may also offer Honorary Membership as a mark of appreciation to members who have diligently served The Club over many years. Honorary Membership, which is a lifetime award, is



to be offered as an exceptional privilege only and confers the right to free attendance at Club meetings.

9. The affairs of The Club shall be managed by a Management Committee consisting of the three Officers of The Club, a Vice Chairman (when elected) and a minimum of four and a maximum of nine other Members, all of whom are to be elected at the Annual General Meeting. The Management Committee should meet on a regular basis. The day to day running of The Club is carried out by Volunteers who undertake the various roles determined by the Committee. Any large or irregular items of expenditure (over an amount to be determined from time to time by the Committee) must be approved by the Committee before an Officer or Volunteer may commit The Club.
10. Officers, except the Chairman, and Members of the Management Committee shall be elected for a period of one year. Retiring Officers, except the Chairman, and Members of the Management Committee may seek re-nomination/election for further periods.
11. The Chairman's term of office will be restricted to a maximum of three consecutive years. However, subject to being proposed and seconded by current members and the membership approval at the Annual General meeting, the term of office can be extended by 2 years. A Member who has already served as Chairman may stand again as Chairman after a period of at least 2 years has elapsed since he/she was in office.
12. Replacements for Officers and additional Management Committee Members may be co-opted by the Management Committee at any meeting when required and for such period, as necessary.
13. At Management Committee meetings the quorum shall be five Members, including at least one Officer. A nominated Member of the Committee shall keep minutes of all meetings.

OFFICERS' DUTIES

13. The Chairman shall chair Club meetings, represent The Club in its association with the local community, and provide general direction for the Officers and Volunteers in the day to day running of The Club.
14. The Secretary shall handle the administrative aspects of The Club, including compliance with The Club's Constitution and the organisation of the Annual General Meeting, liaise with other clubs through the Federations of which The Club is a member, and deal with the correspondence sent to The Club.
15. The Treasurer shall maintain The Club's accounts and produce the annual income and expenditure report, collect membership subscriptions, pay all bills, and advise on The Club's on-going financial viability and level of subscriptions needed for the next season. He/she shall bank moneys, except float moneys, without delay. He/she shall ensure that Bank accounts are maintained in the name of the Farnborough Photography Club and that the Bank mandate requires the signature of two of the Officers of The Club for all withdrawals.
16. At the end of The Club's financial year (30th June), an income and expenditure account together with a balance sheet shall be drawn up by the Treasurer and audited by a Member of The Club, not being a Club Officer, appointed for this purpose by the preceding Annual General Meeting.



The income and expenditure account and balance sheet shall be presented for approval at the following Annual General Meeting.

CLUB AFFILIATIONS

17. The Club shall be affiliated to such regional and/or national federations and alliances as will benefit The Club Members in the view of the Management Committee.

ANNUAL GENERAL MEETING

18. The Officers shall organise an Annual General Meeting of The Club in May or June each year.
19. The Annual General Meeting shall be given the opportunity to:
 - a. Approve the audited balance sheet and accounts.
 - b. Receive annual reports by the Chairman, Secretary and Treasurer.
 - c. Discuss and vote on any motion under rule 20.
 - d. Amend The Club's Constitution, subject to rule 20.
 - e. Elect Officers and Management Committee Members,
 - f. Elect a President or Vice-Presidents, subject to rule 8.
 - g. Announce competition themes for the following year.
 - h. Consider any other business.
20. All motions duly proposed and seconded by Club Members are to be published on The Club notice board, or by direct email, by the Secretary two weeks before the date of the Annual General Meeting. Objections to motions shall be considered at the Annual General Meeting.
21. At an Annual General Meeting or a Special General Meeting Thirteen Members (or over 50% of the Members, whichever is lower) shall constitute a quorum.
22. Nominations of Officers and Members of the Management Committee must be made in the form laid down by the Management Committee. A vote at the Annual General Meeting will be taken where necessary.
23. The new Management Committee elected at an Annual General Meeting shall take office immediately.

SPECIAL GENERAL MEETING

24. A Special General Meeting shall be called by the Management Committee at any time provided twenty-one days' notice is given in writing, via email, to each Member by the Secretary.
25. A Special General Meeting shall also be called within four weeks of a request signed by not less than six Members of The Club.
26. Only business included on the agenda of a Special General Meeting may be discussed at this meeting.



VOTING

27. Members present at an Annual or Special General Meeting shall be entitled to one vote on any issue. Proxy votes will be accepted if in writing and signed. The Chairperson of the meeting shall not vote except to exercise his/her casting vote.

LIABILITY

28. The Club is required to have in place public liability insurance to cover The Club and its Members against claims for damage or injury. Members acknowledge that The Club itself and any of the Members individually shall not be held liable or responsible in any way for any injury to persons or property however caused in the course of Club business and activities.
29. Members agree that The Club's Officers shall not be held personally liable for any financial loss that may arise in the conduct of The Club's business, provided that the Officer(s) did not act negligently or fraudulently.

ABUSE DISCIPLINARY ACTIONS

30. Any member of the photography club, who is deemed after review of a complaint received by the committee, to have been intentionally rude, offensive or abusive to anybody directly connected to The Club, i.e. speaker, judge or another club member, should be liable to a sequence of disciplinary actions.
31. Initially the member will be spoken to by the Chairman to explain the nature of the incident.
32. If a further similar incident occurs, the Chairman will then issue the member with a written explanation of the incident with a warning that a suspension from The Club may occur. A third occurrence will result in the member being suspended from The Club.
33. In the event of a suspension, the member has the right to appeal, whereby the sequence of incidents will be reviewed (anonymously) by the Chairman of a local camera club to judge if the actions of the member would have been considered acceptable or not in their opinion.

DISSOLUTION

34. In the event of a decision to dissolve The Club, the disposal of The Club's assets will be decided at a Special General Meeting.

This Constitution was approved by the Annual General Meeting held on 8 October 2015. Any changes and additions were agreed at AGMs and noted in the Change History.



APPENDIX 4: Members' Awards

Photographic Distinctions

Date	Member	Award	Full Distinction
Jan 2008	John Childs	LRPS	LRPS
May 2008	John Childs	CPAGB	LRPS CPAGB
Apr 2009	Wendy Collens	CPAGB	CPAGB
Apr 2009	Basil Groundsell	CPAGB	CPAGB
Apr 2009	Vivien Smith	CPAGB	CPAGB
Sep 2009	John Childs	ARPS	ARPS CPAGB
Nov 2010	Wendy Collens	DPAGB	DPAGB
Nov 2010	Basil Groundsell	DPAGB	DPAGB
Dec 2012	John Childs	BPE1*	ARPS CPAGB BPE1*
Jul 2013	Wendy Collens	BPE2*	DPAGB BPE2*
Nov 2013	John Childs	DPAGB	ARPS DPAGB BPE1*
Feb 2014	John Childs	BPE2*	ARPS DPAGB BPE2*
Nov 2015	Lesley Taylor	CPAGB	CPAGB
Nov 2015	Sally Seager	CPAGB	CPAGB
Jun 2016	Lesley Taylor	LRPS	LRPS CPAGB
Jun 2019	Ian Hardacre	LRPS	LRPS
Jun 2019	Paul Hendley	LRPS	LRPS CPAGB
Jun 2022	John De-Terville	LRPS	LRPS
Sep 2023	Lesley Taylor	ARPS	ARPS CPAGB
Apr 2024	Ian Hardacre	CPAGB	LRPS CPAGB
May 2026	Ian Hardacre	PSA(*2)	LRPS CPAGB PSA(*2)
May 2026	John De-Terville	BPE1*	LRPS BPE1*
Jun 2026	Kerry Turner	LRPS	LRPS

N.B. Information of members awards prior to 2008 were not available when compiling this table.



SCPF Roll of Honour

Date	Member
2005	Jim Gaines
2005	Ron Fowler
2006	Clifford Derricutt
2012	Terry Redman
2013	John Childs ARPS
2018	Wendy Collens DPAGB BPE2*
2018	Basil Groundsell DPAGB
2020	Kath Mitchel
2020	Vivien Smith CPAGB
2022	Paul Harratt
2023	Lesley Taylor CPAGB LPRS
2025	Neil Purcell
2026	Kerry Turner
2026	John De-Terville

PAGB Service Award (APAGB)

Date	Member
2015	Clifford Derricutt



APPENDIX 5: Club Officers

Chairman

Date	Member
1941 - 1955	A J Milne FRPS
1955 - 1957	J.L. Maitland
1957 - 1958	R.W. Symmons
1958 - 1961	H.F. Vessey
1961 - 1964	J.G. Ballantyne
1964 - 1968	R.W. Symmons
1968 - 1973	J.A. Lawford
1973 - 1976	A Sewell
1976 - 1978	R Hales
1978 - 1983	A Sewell
1983 - 1988	D Wood
1988 - 1990	M.W.D. Cleaver
1990 - 1992	L.H. Pitty
1992 - 2003	J.L. Gaines
2003 - 2004	I.R. Miller
2005 - 2007	Terry Redman
2008 - 2010	Basil Groundsell CPAGB
2011 - 2011	Glenda Boswell CPAGB
2011 - 2014	Paul Harratt
2015 - 2016	Richard Jenkins
2016 - 2019	Kathryn Graham
2019 - 2022	Lesley Taylor CPAGB LPRS
2022 - 2025	Neil Purcell
2025 -	Naomi Ward

Secretary

Date	Member
1942 - 1949	C K Giles
1949 - 1956	V.A Gardner
1956 - 1957	A Roberts
1957 - 1968	J.A. Lawford
1968 - 1976	T.J. Methven
1976 - 1977	B Jacobs
1977 - 1985	L. K. Cleaver
1985 - 1990	R Williams
1990 - 2014	Clifford Derricutt
2014 - 2017	Basil Groundsell DPAGB
2017 -	Kerry Turner



Treasurer

Date	Member
1941	C.H.P Nutter
1977 - 1985	M Cleaver
1985 - 1986	M Wilson
1986 - 2003	J Trigg
2003 - 2012	John Childs ARPS CPAGB
2013 - 2019	Lesley Taylor LRPS CPAGB
2019 - 2022	Neil Purcell
2022 -	Neil Payne

President

Date	Member
1949 - 1956	H.L. Stevens OBE
1956 - 1991	A J Milne
1991 - 2006	J G Ballantyne
2006 - 2011	Jim Gaines
2011 - 2013	Bob Miller
2013 - 2019	Terry Redman
2000 - 2023	Kathryn Mitchell
2023 - 2026	John Childs ARPS CPAGB
2026 -	John De-Terville LRPS



APPENDIX 6: Trophy Winners

Trophy: The Monica Riley Trophy

Previous Competitions: 2003 - 2008 Club Trophy Slides Intermediate Class

2008 - 2010 Club Trophy Slides (Single Class)

2010 - 2011 Set Subject - Print

Competition: 2012 Onwards Photographer of the Year

Date	Winner
2003/4	Alan Burton
2005	Chris Filler
2006	Elsie Hall
2007	Glenda Boswell
2008	Basil Groundsell
2009	Chris Bean
2010	Chris Bean
2011	Dick Fawn
2012	
2013	Ian Newman
2014	Richard Jenkins
2015	Wendy Collens DPAGB BPE2*
2016	Richard Jenkins
2017	Terry Redman
2018	Mark Pirie
2019	Linda Kent
2020	Kathryn Graham
2021	Kathryn Graham
2022	Kathryn Graham
2023	Lesley Taylor LRPS CPAGB
2024	Basil Groundsell DPAGB
2025	Lesley Taylor ARPS CPAGB
2026	Jacquie Conway



Trophy: The Basil Cup

Donor: Basil Groundsell DPAGB

Previous Competitions: 2005 - 2008 Annual Slide – Best Non-Advanced Entry

2010 - Set Subject

Competition: 2019 Onwards - Photographer of the Year -- Highest scoring Club Class member.

Trophy Retired 2025.

Date	Winner
2005	John Childs
2006	Hien Quan
2007	Basil Groundsell
2008	John Woolley
2009	
2010	Ken Whalley
2011	Chris Dennis
2012	Richard Jenkins
2013	Nigel Dell
2014	Kathryn Graham
2015	Brian Mc Gibbon
2016	Linda Kent
2017	
2018	
2019	Jill Williams
2020	David Mason
2021	Naomi Ward
2022	Martyn Sharp
2023	Alan Brown
2024	Alan Brown

**Trophy: Print Trophy****Donor: Lesley Taylor ARPS CPAGB****Competition: Print Trophy**

Date	Winner
2025	Lesley Taylor ARPS CPAGB
2026	Paul Hendley LRPS CPAGB

**Trophy: PDI Trophy****Donor: Neil Purcell****Competition: PDI Trophy**

Date	Winner
2025	Hortensja Malek
2026	Jacquie Conway

**Trophy: Miller Cup****Donor: Evelyn & Robert Miller****Competition: Print Trophy – Advanced Class****Trophy Retired 2025.**

Date	Winner
2004	Jim Gaines
2005	Dave Filler
2006	Chris Filler
2007	Dave Filler
2008	Dave Filler
2009	John Childs LRPS CPAGB
2010	Basil Groundsell CPAGB
2011	Ken Whalley
2012	Phillip Goddard
2013	Wendy Collens DPAGB
2014	Richard Jenkins
2015	John Childs ARPS DPAGB BPE2*
2016	Lesley Taylor CPAGB
2017	Ian Newman
2018	Terry Redman
2019	Linda Kent
2020	Kathryn Graham
2021	Lesley Taylor LRPS CPAGB
2022	Lesley Taylor LRPS CPAGB
2023	Ian Newell
2024	Ian Newell

**Trophy: The Terry Hallett Tankard****Donor: Edna and John Trigg****Competition: Print Trophy – Intermediate / Club Class****Trophy Retired 2025.**

Date	Winner
2004	David Filler
2005	Chris Filler
2006	Wendy Collens
2007	Colin Price
2008	Basil Groundsell
2009	Vivien Smith CPAGB
2010	Phil Goddard
2011	Richard Bond
2012	Paul Harratt
2013	Lesley Taylor & Richard Jenkins
2014	Clare Edwards
2015	Sally Seager
2016	Brian McGibbon
2017	Kerry Turner
2018	Caitlin Pirie
2019	Gary Pratt
2020	Pat Svanberg
2021	Naomi Ward
2022	David Mason
2023	Neil Payne
2024	Hortensja Malek

**Trophy: The John Childs Rosebowl****Donor: John Childs****Competition: PDI Trophy – Advanced Class****Trophy Retired 2025.**

Date	Winner
2005	Dave Filler
2006	Dave Filler
2007	Dave Filler
2008	Colin Price
2009	Colin Price
2010	Ken Whalley
2011	Colin Price
2012	Richard Bond
2013	Basil Groundsell DPAGB
2014	Richard Bond
2015	Terry Redman
2016	Mark Pirie
2017	Mark Pirie
2018	Terry Redman
2019	Linda Kent
2020	Mark Pirie
2021	Linda Kent
2022	Vivien Smith CPAGB
2023	Sally Seager CPAGB
2024	Ian Newell

**Trophy: Hien Quan Trophy 2006****Donor: Hien Quan****Competition: PDI Trophy – Intermediate / Club Class****Trophy Retired 2025.**

Date	Winner
2006	Michael Boswell
2007	Colin Price
2008	Basil Groundsell
2009	Ken Whalley
2010	Paul Hugill
2011	Richard Bond
2012	Paul Harratt
2013	John Fletcher
2014	Mark Abrahams
2015	Kathryn Graham
2016	Paul Whitbread
2017	Linda Kent
2018	Neil Purcell
2019	Ian Newell
2020	Brian Jones
2021	John Sturgeon
2022	Martyn Sharp
2023	Tony Bramble
2024	Hortensja Malek

**Trophy: David Collens Memorial Chalice****Donor: Mrs Wendy Collens DPAGB BPE2* Farnborough Camera Club 2008****Competition: Annual Print Panel****Trophy Retired 2025.**

Date	Winner
2009	Alan Burton
2010	Basil Groundsell
2011	John Fletcher
2012	David Cary
2013	John Childs ARPS CPAGB BPE1*
2014	Wendy Collens DPAGB BPE2*
2015	Lesley Taylor
2016	Richard Jenkins
2017	Mark Pirie
2018	Mark Pirie
2019	Linda Kent
2020	Kathryn Graham
2021	Vivien Smith CPAGB
2022	Kerry Turner
2023	Lesley Taylor LRPS CPAGB
2024	Kerry Turner

**Trophy: Fleet Cup****Donor: Catherine & Terry Redman****Previous Competitions: 2004 - 2010 Annual Slide****Competition: 2011 Onwards - PDI Set Subject****Trophy Retired 2025.**

Date	Winner
2004	Terry Redman
2005	David Filler
2006	David Cary
2007	David Filler
2008	Chris Filler
2009	Ron Fowler
2010	Kathrine Mitchell
2011	David Cary
2012	Richard Bond
2013	Richard Jenkins
2014	Richard Bond
2015	Brian McGibbon
2016	Jill Williams
2017	John De Terville
2018	Basil Groundsell DPAGB
2019	Kerry Turner
2020	Martyn Sharp
2021	Naomi Ward
2022	Paul Whitbread
2023	Neil Purcell
2024	Chris Bean

**Trophy: The Derek Hoodless Shield****Donor: Christine & David Filler****Competition: Annual Print - Open****Trophy Retired 2025.**

Date	Winner
2004	David Filler
2005	David Filler
2006	David Cary
2007	Basil Groundsell
2008	Paul Hugill
2009	John Childs LRPS CPAGB
2010	Ken Whalley
2011	Ken Whalley
2012	Ken Whalley
2013	K Williams
2014	Basil Groundsell DPAGB
2015	John Sturgeon
2016	John Fletcher
2017	Wendy Collens DPAGB BPE2*
2018	Kathryn Graham
2019	Sally Seager CPAGB
2020	
2021	Kathryn Graham
2022	Sally Seager CPAGB
2023	John Fletcher
2024	Ian Newell

**Trophy: The Jim Gaines Cup****Donor: Jim Gaines****Competition: Annual Print – Open. Best Non-Advanced entry****Trophy Retired 2025.**

Date	Winner
2005	Glenda Boswell
2006	Colin Price
2007	Basil Groundsell
2008	Paul Hugill
2009	Paul Hugill
2010	Phillip Goddard
2011	
2012	Chris Dennis
2013	Ricky Smith
2014	Kathryn Graham
2015	John Sturgeon
2016	Kerry Turner
2017	Caitlin Pirie
2018	John Sturgeon
2019	Pat Svanberg
2020	
2021	Naomi Ward
2022	Martyn Sharp
2023	Annie Lane
2024	Alan Brown



Trophy: The Boswell Cup

Donor: Glenda and Mike Boswell 2004

Competition: Annual Print - Portrait

Trophy Retired 2025.

Date	Winner
2004	Jim Gaines
2005	Jim Gaines
2006	Chris Filler
2007	David Filler
2008	John Childs LRPS CPAGB
2009	Paul Hugill
2010	Ian Newman
2011	Dick Fawn
2012	Richard Jenkins
2013	Ian Newman
2014	Wendy Collens DPAGB BPE2*
2015	Wayne Cappleman
2016	Wendy Collens DPAGB BPE2*
2017	Ian Newman
2018	Terry Redman
2019	Gary Pratt
2020	
2021	Kathryn Graham
2022	Neil Purcell
2023	John De-Terville LRPS
2024	Paul Hendley LRPS CPAGB

**Trophy: The Colin Price Trophy****Donor: Colin Price****Competition: Annual PDI - Open****Trophy Retired 2025.**

Date	Winner
2007	Dereck Riley ARPS
2008	David Cary DPAGB BPE3*
2009	Terry Redman
2010	David Cary DPAGB BPE3*
2011	Ian Newman
2012	Wendy Collens DPAGB
2013	Richard Bond
2014	Sally Seager
2015	Richard Bond
2016	Richard Jenkins
2017	Sally Seager CPAGB
2018	Colin Price
2019	Vivien Smith CPAGB
2020	Kathryn Graham
2021	Ian Newell
2022	John De-Terville
2023	John De-Terville LRPS
2024	Wendy Collens DPAGB BPE2*



Trophy: The Goddard Cup

Competition: Annual PDI – Open. Best Non-Advanced Entry.

Trophy Retired 2025.

Date	Winner
2007	Basil Groundsell
2008	Paul Hugill
2009	Ken Whalley ARPS
2010	Brian Sandford
2011	Ian Newman
2012	Richard Jenkins
2013	Nigel Dell
2014	Sally Seager
2015	Sally Seager and Greg Kingdon
2016	Gary Pratt
2017	Pat Svanberg
2018	Neil Purcell
2019	Brian Jones
2020	John Sturgeon
2021	John Sturgeon
2022	Paul Evans
2023	Gert Svanberg
2024	Hortensja Malek



Trophy: The O'Donovan Trophy

Donor: J.C. (Paddy) O'Donovan 1991

Previous Competitions: 1991 - 2014 Annual Print - Creative

Competition: 2015 Onwards - Annual PDI - Creative

Trophy Retired 2025.

Date	Winner
1992	N Gunn & C Young
1993	C Young
1994	Geoff M Goddard
1995	Geoff M Goddard
1996	Geoff M Goddard
1997	S Fleischer
1998	C Smith
1999	L Crabb
2000	Derek Riley
2001	Terry Redman
2002	Terry Redman
2003	Peter Watson
2004	Terry Redman
2005	Colin Price
2006	Jim Gaines
2007	Colin Price
2008	Ant Davey
2009	Colin Price
2010	Glenda Boswell & Phil Goddard & Ken Whalley
2011	Paul Harratt & Richard Bond
2012	Ken Whalley
2013	Wendy Collens DPAGB BPE2*
2014	Paul Harratt
2015	Ken Whalley
2016	Paul Whitehead
2017	Kerry Turner
2018	Wendy Collens DPAGB BPE2*
2019	Kathryn Graham
2020	Kerry Turner
2021	Kathryn Graham
2022	Wendy Collens DPAGB BPE2*
2023	Wendy Collens DPAGB BPE2*
2024	Paul Hendley LRPS CPAGB

Notes: Commemorating The 50th Anniversary of The Foundation of Farnborough Camera Club on 13th November 1941

**Trophy: The President's Challenge Trophy****Donor: Terry Redman****Competition: President's Challenge****Trophy Retired 2024.**

Date	Winner
2018	Neil Payne
2019	John Fletcher
2020	Naomi Ward
2021	Ian Newell
2022	Alan Brown
2023	Alan Brown



Trophy: The Exhibition Cup

Donor: Gavin Roberts and Elsie Hall

Competition: Winner of the public vote.

Trophy Retired 2024.

Date	Winner
2005	David Filler
2006	David Filler
2007	Basil Groundsell
2008	Vivien Smith
2009	Terry Redman
2010	Ken Williams
2011	
2012	Ken Whalley ARPS
2013	John Childs ARPS CPAGB BPE1*
2014	John Childs ARPS DPAGB BPE2*
2015	David Cary DPAGB BPE3*
2016	Richard Jenkins
2017	Terry Redman
2018	Sally Seager CPAGB
2019	Kathryn Graham
2020	Lesley Taylor LRPS CPAGB and Sally Seager CPAGB
2021	
2022	Sally Seager CPAGB
2023	Kerry Turner
2024	Neil Purcell
2025	Clare Edwards
2026	Brian Jones



Trophy: Interclub Digital Challenge Trophy

Donor: Farnborough Camera Club

Trophy Retired 2024.

Date	Winner
2006	Newdig
2007	Farnborough CC
2008	N.H.P.S
2009	Farnborough CC
2010	Farnborough CC
2011	Farnborough CC
2012	Bracknell CC
2013	Bracknell CC
2014	Farnborough CC
2015	Bracknell CC
2016	N.H.P.S
2017	Windlesham & Camberly CC
2018	Yateley CC
2019	Oakley CC
2020	Yateley CC
2021	Farnborough CC
2022	Farnborough CC
2023	Windlesham & Camberly CC

**Trophy: The Elsie Allen Trophy****Donor: Elsie Allen****Competition: Set Subject Slide****Trophy Retired 2010.**

Date	Winner
To 2003	No information Available
2004	Jim Gaines
2005	Levente Toth
2006	Sheila Taylor
2007	Chris Bean
2008	Terry Redman
2009	Paul Harratt

**Trophy: The Bryan Powell Rosebowl****Donor: Bryan Powell****Competition: Set Subject Print****Trophy Retired 2011.**

Date	Winner
To 2003	No information Available
2004	Terry Redman
2005	Glenda Boswell
2006	Glenda Boswell
2007	Bruce Rattray
2008	Terry Redman
2009	Peter Watson
2010	Terry Redman

**Trophy: LJB Trophy****Donor:****Competition: Slide Panel****Trophy Retired 2009.**

Date	Winner
To 2003	No information Available
2004	Sheila Taylor
2005	Brian Parks
2006	Chris Filler
2007	Terry Redman
2008	Basil Groundsell

**Trophy: The Vic Gardner Trophy****Donor: Vic Gardner****Competition: Slide Trophy****Trophy Retired 2009.**

Date	Winner
To 2003	No information Available
2004	Levente Toth
2005	David Filler
2006	David Filler
2007	David Filler
2008	David Filler

**Trophy: Monty Cleaver Trophy****Donor: Monty Cleaver****Competition: Print Trophy - Beginners****Trophy Retired 2011.**

Date	Winner
To 2003	No information Available
2004	Chris Filler
2005	Sandra Boswell
2006	Colin Pryce
2007	Phil Goddard
2008	Hugh Reid
2009	Ian Newman
2010	Chris Dennis

**Trophy: Ron Fowler Trophy****Donor: Ron Fowler****Competition: Slide Trophy - Beginners****Trophy Retired 2009.**

Date	Winner
To 2003	No information Available
2004	Rose Gaines
2005	Pat Burke
2006	Hien Quan
2007	Basil Groundsell
2008	Paul Harrat

**Trophy: The Clifford Derricutt Cup****Donor: Clifford Derricutt****Competition: PDI Trophy - Beginners****Trophy Retired 2017**

Date	Winner
To 2005	No information Available
2006	Hien Quan
2007	Basil Groundsell
2008	Martin Taylor
2009	Ian Newman
2010	John De Terville
2011	Jim Brunton
2012	Brian Jones
2013	Nigel Dell
2014	Kathryn Graham
2015	Wayne Cappleman
2016	Gary Pratt

**Trophy: The Creek Cup****Donor:****Competition: Print Box****Trophy Retired 2018.**

Date	Winner
To 2003	No information Available
2004	Alan Gale
2005	Glenda Boswell
2006	Hein Quan
2007	Paul Hugill
2008	Paul Hugill
2009	Robin Pennington
2010	Brian Jones
2011	Richard Jenkins
2012	
2013	Nigel Dell
2014	
2015	Jill Williams
2016	Neil Payne
2017	Marc Lawes

APPENDIX 7: Trophy Competitions Genres

Below is the list of Genre definitions that The Club will be using for The Club Trophy competitions. These are not necessarily the genres used by other clubs / competitions.

Genre	Definition
Nature	Capturing objects in the natural world around us. Flower photography has been removed from this definition.
Flower and Garden	Photography of flower and gardens. Includes trees.
Landscape	Involves capturing the natural world around us in a way that makes the viewer feel as if they are there. This genre includes Seascapes
Creative	Images that clearly do not depict real settings. This genre would include artful composites combining elements from multiple images taken by the author, in-camera techniques such as multiple exposures or ICM etc or post-production work on an image to create a novel effect.
Portrait	Photography that focuses on capturing people in various environments that was created purposely to express details of a particular individual
Street	Candid capture of people involved in their daily lives, or inanimate objects or buildings, sometimes (but not always) in a city or street setting.
Travel	A Photo Travel image expresses the characteristic features or culture of a land as they are found naturally. There are no geographic limitations. Close up pictures of people or objects must include features that provide information about the location.
Still Life	A genre of photography used for depiction of inanimate subject matter, typically a small group of objects in an indoor setting.
Architectural	Shooting exteriors or interiors of buildings and other landmarks.
Sports	Involves the capture of competitive sports, games, and other activities.
Abstract	By its nature, abstract work is subjective and usually is a different perspective of an object or scene
Astrophotography	Involves the capture of the night sky and objects within it, including planets, stars, and galaxies
Event	Involves capturing candid as well as prearranged shots of people, places, and objects involved in the event
Food	Photography that focuses on capturing beautiful, mouth-watering images of food.
Pet	Photography of domestic pets and Livestock



APPENDIX 8: Trophy Competitions Set Subjects

Season 2026 - 2027

Date	Round	PDI		Judge
		A	B	
17 Sep 26	1	Open	Open	Rob Bonfield
12 Nov 26	2	Open	Abstract	Grame Wales LRPS CPAGB BPE1
11 Feb 27	3	Open	Decay	David Hughes
1 Apr 27	4	Open	Pet	Alan Copeland LRPS APAGB

Date	Round	Prints		Judge
		A	B	
8 Oct 26	1	Open	Open	Paul Graber LRPS
17 Dec 26	2	Open	Architecture	Peter Walmsley LRPS CPAGB EFIAP
4 Mar 26	3	Open	Industry	David Smith LRPS CPAGB
6 May 26	4	Open	Travel	Darren Pullman EFIAP CPAGB BPE2

Set Subject	Definition
Abstract	By its nature, an abstract image is subjective and usually is a different perspective of an object or scene
Decay	An image that shows the state or process of rotting or decomposition
Pet	An image of a domestic pet or livestock animal.
Architecture	An image of an exterior or interior of a building or other landmarks
Industry	Industrial photography is a specialism of photographing industrial plant equipment, processes, facilities, products, services, and also the people who work in this sector.
Travel	A travel image expresses the characteristic features or culture of a land as they are found naturally. There are no geographic limitations. Close up pictures of people or objects must include features that provide information about the location.